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30 May 2023

BUCKINGHAM AND RIVER OUZEL IDB

NOTICE

Notice is hereby given that a meeting of the Buckingham and River Ouzel Internal Drainage Board will be held on Tuesday 06 June 2023 at 2 pm. The meeting will be held in the Board Room at Vale House, Broadmead Road, Stewartby, Bedfordshire, MK43 9ND and virtually via Microsoft Teams.

To join the video call: [Click here](#). To join by phone, please contact the office for joining details.

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email alice.smith@idbs.org.uk before 4 pm on Friday, 02 June 2023. Details of how to join the meeting will then be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 23 January 2023 (**Pages 4 - 11**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the Engineering Report (**Pages 12 - 18**)
6. To consider and approve the Operations Report (**Pages 19 - 23**)
7. To consider and adopt the Biodiversity Action Plan (**Pages 24 - 62**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2023 and confirm the reappointment of the Internal Auditor for 2023/24 (**Pages 63 - 73**)
9. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the financial year ending 31 March 2023 (**Pages 74 - 92**)
10. To consider and approve the Annual Governance and Accountability Return for the financial year ending 31 March 2023 for submission to external audit (**To follow**)

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Paul Hirons (Chairman) Vanessa McPake (Vice-Chairman)
Phil Camamile (Chief Executive)

Constituted by the Amalgamation of the Buckingham and River Ouzel Internal Drainage Districts Order 2001 (Statutory Instrument 2001 No. 2886)

DEFENDERS OF THE LEVELS AND RIVER VALLEYS

11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2023 (proposed 12 June 2023 to 21 July 2023)
12. To consider and approve any material changes to the Corporate Risk Register (**Pages 93 - 96**)
13. To approve the Register of Electors as at 01 April 2023, [click here to view the redacted register](#) in accordance with Rule 3 (11) of the Land Drainage (Election of Drainage Board) Regulations 1938
14. Correspondence
 - Water Resources East: contribution for 2023/24 (**Page 97**)
15. Type / Date / Time of next meeting: Hybrid, here at Vale House, Monday, 23 October 2023 at 2 pm
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman

18. CONSORTIUM MATTERS

- 18.1 To receive the unconfirmed minutes of the last Joint Management Committee (JMC) meeting held on 02 May 2023 (**Pages 98 - 104**)
- 18.2 To receive the JMC's Operations Report (**Pages 105 - 113**)
- 18.3 To receive the JMC's Schedule of Paid Accounts, for the period 01 December 2022 to 31 March 2023 for publication on the Group's website (**Pages 114 - 116**)
- 18.4 To receive the JMC's Financial Report and Accounts for the period 1 April 2022 to 31 March 2023 (**Pages 117 - 131**)
- 18.5 To receive the Group's Performance Report for 2022/23 (**Pages 132 - 139**)
- 18.6 To adopt the Group's draft objectives for 2023/24 as recommended by the JMC (**Page 140**)
- 18.7 To receive the Group's 1st Annual Carbon Report (**Pages 141 - 155**)
- 18.8 To receive the Schedule of Charge Out Rates for 2023/24 (**Pages 156 – 160**)
- 18.9 To consider and adopt the Capital Financing and Reserves Policy (**Pages 161 - 171**)
- 18.10 To consider and adopt the Chairman's Allowance and Members Expenses Policy (**Pages 172 - 176**)
- 18.11 To mandate the Board's Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next JMC meeting on 26 September 2023

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19. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 19.1 To confirm the confidential minutes of the last Board meeting held on 23 January 2023
(Pages 177 - 178)
- 19.2 Matters arising from the confidential minutes
- 19.3 To receive the unconfirmed confidential minutes of the last JMC meeting held on 02 May 2023
(Pages 179 - 180)
- 19.4 Any other confidential business