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12 June 2023

BEDFORDSHIRE AND RIVER IVEL IDB

NOTICE

Notice is hereby given that a meeting of the Bedfordshire & River Ivel Internal Drainage Board will be held on Monday, 19 June 2023 at 10 am. The meeting will be held in the Board Room at Vale House, Broadmead Road, Stewartby, Bedfordshire, MK43 9ND and virtually via Microsoft Teams.

To join the video call: [Click here](#). To join by phone, please contact the office for joining details.

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email alice.smith@idbs.org.uk before 4 pm on Friday, 16 June 2023. Details of how to join the meeting will then be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 13 February 2023 (**Pages 4 - 11**)

Cont'd

Doug McMurdo (Chairman) James Russell (Vice-Chairman)
Phil Camamile (Chief Executive)

Constituted in 1993. Statutory Instrument 1993 No.1041.

4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the Engineering Report (**Pages 12 - 26**)
6. To consider and approve the Operations Report (**Pages 27 - 29**)
7. To consider and adopt the Biodiversity Action Plan (**Pages 30 - 70**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2023 and confirm the reappointment of the Internal Auditor for 2023/24 (**Pages 71 - 81**)
9. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the financial year ending 31 March 2023 (**Pages 82 - 101**)
10. To consider and approve the Annual Governance and Accountability Return for the financial year ending 31 March 2023 for submission to external audit (**Pages 102 – 107**)
11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2023 (proposed 05 June 2023 to 14 July 2023)
12. To consider and approve any material changes to the Corporate Risk Register (**Pages 108 - 111**)
13. Correspondence
 - To co-opt Frank Firth as a Board member to fill one of the seven casual Board vacancies and as a member of the Joint Management Committee
14. Type / Date / Time of next meeting: Hybrid, here at Vale House, Monday, 06 November 2023 at 2 pm
15. Any other business
16. Open Forum: to hear from any member of the public, with leave of the Chairman
17. **CONSORTIUM MATTERS**
- 17.1 To receive the unconfirmed minutes of the last Joint Management Committee (JMC) meeting held on 02 May 2023 (**Pages 112 – 118**)

- 17.2 To receive the JMC's Operations Report (**Pages 119 - 127**)
- 17.3 To receive the JMC's Schedule of Paid Accounts, for the period 01 December 2022 to 31 March 2023 for publication on the Group's website (**Pages 128 - 130**)
- 17.4 To receive the JMC's Financial Report and Accounts for the period 1 April 2022 to 31 March 2023 (**Pages 131 - 145**)
- 17.5 To receive the Group's Performance Report for 2022/23 (**Pages 146 - 153**)
- 17.6 To adopt the Group's draft objectives for 2023/24 as recommended by the JMC (**Page 154**)
- 17.7 To receive the Group's 1st Annual Carbon Report (**Pages 155 - 169**)
- 17.8 To receive the Schedule of Charge Out Rates for 2023/24 (**Pages 170 - 174**)
- 17.9 To consider and adopt the Capital Financing and Reserves Policy (**Pages 175 - 185**)
- 17.10 To consider and adopt the Chairman's Allowance and Members Expenses Policy (**Pages 186 – 190**)
- 17.11 To mandate the Board's Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next JMC meeting on 26 September 2023

18. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 18.1 To confirm the confidential minutes of the last Board meeting held on 13 February 2023 (**Pages 191 - 192**)
- 18.2 Matters arising from the confidential minutes
- 18.3 To receive the unconfirmed confidential minutes of the last JMC meeting held on 02 May 2023 (**Pages 193 - 194**)
- 18.4 Any other confidential business