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23 May 2023

ALCONBURY & ELLINGTON IDB

NOTICE

Notice is hereby given that a meeting of the Alconbury & Ellington Internal Drainage Board will be held on Tuesday, 30 May 2023 at 9 am. The meeting will be held at Brookfield Farm, Great Stukeley, PE28 4AB and virtually via Microsoft Teams.

To join by Microsoft Teams: [Click here](#). To join by phone, please contact the office for joining details.

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email alice.smith@idbs.org.uk before 4 pm on Thursday, 25 May 2023. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 02 February 2023 (**Pages 4 - 9**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the Engineering Report (**Pages 10 - 12**)
6. To consider and approve the Operations Report (**Pages 13 - 14**)
7. To consider and adopt the Biodiversity Action Plan (**Pages 15 - 48**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2023 and confirm the reappointment of the Internal Auditor for 2023/24 (**Pages 49 - 59**)
9. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the financial year ending 31 March 2023 (**Pages 60 - 72**)
10. To consider and approve the Annual Governance and Accountability Return for the financial year ending 31 March 2023 for submission to external audit (**Pages 73 - 78**)

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Harry Raby (Chairman) John Sewell (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by the Great Ouse River Board (Alconbury and Ellington Internal Drainage District) Order 1961,
Statutory Instrument 1965 No. 837.

11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2023 (proposed 05 June 2023 to 14 July 2023)
12. To consider and approve any material changes to the Corporate Risk Register (**Pages 79 - 82**)
13. To approve the Register of Electors as at 01 April 2023, [click here to view the redacted register](#) in accordance with Rule 3 (11) of the Land Drainage (Election of Drainage Board) Regulations 1938
14. Correspondence
 - Water Resources East: contribution for 2023/24 (**Page 83**)
15. Type / Date / Time of next meeting: Hybrid meeting, at Brookfield Farm, Great Stukeley and virtually via Microsoft Teams, 14 November 2023 at 9 am
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman
- 18. CONSORTIUM MATTERS**
- 18.1 To receive the unconfirmed minutes of the last Joint Management Committee (JMC) meeting held on 02 May 2023 (**Pages 84 - 90**)
- 18.2 To receive the JMC's Operations Report (**Pages 91 - 99**)
- 18.3 To receive the JMC's Schedule of Paid Accounts, for the period 01 December 2022 to 31 March 2023 for publication on the Group's website (**Pages 100 - 102**)
- 18.4 To receive the JMC's Financial Report and Accounts for the period 1 April 2022 to 31 March 2023 (**Pages 103 - 117**)
- 18.5 To receive the Group's Performance Report for 2022/23 (**Pages 118 - 125**)
- 18.6 To adopt the Group's draft objectives for 2023/24 as recommended by the JMC (**Page 126**)
- 18.7 To receive the Groups 1st Annual Carbon Report (**Pages 127 - 141**)
- 18.8 To receive the Schedule of Charge Out Rates for 2023/24 (**Pages 142 - 146**)
- 18.9 To consider and adopt the Capital Financing and Reserves Policy (**Pages 147 - 157**)
- 18.10 To consider and adopt the Chairman's Allowance and Members Expenses Policy (**Pages 158 - 162**)
- 18.11 To mandate the Board's Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next JMC meeting on 26 September 2023

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19. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 19.1 To confirm the confidential minutes of the last Board meeting held on 13 February 2023
(Pages 163 - 164)
- 19.2 Matters arising from the confidential minutes
- 19.3 To receive the unconfirmed confidential minutes of the last JMC meeting held on 02 May 2023
(Pages 165 - 166)
- 19.4 Any other confidential business