

A MEETING OF THE ALCONBURY AND ELLINGTON INTERNAL DRAINAGE BOARD WAS HELD AT BROOKFIELD FARM, GREAT STUKELEY AND VIRTUALLY VIA MICROSOFT TEAMS ON THURSDAY, 02 FEBRUARY AT 9 AM.

Elected Members	Appointed Members
* M G Baker	Huntingdonshire DC
* K Baker	S Cawley
* A Lensen	* I Gardener
* B Lumbers	Vacant Position
* H Raby	Vacant Position
* E Ruston	Vacant Position
* J Sewell	Vacant Position
* G Warrener	Vacant Position
Vacant Position	Vacant Position
Vacant Position	Vacant Position
Vacant Position	Vacant Position
Vacant Position	Vacant Position
Vacant Position	Vacant Position

* Present (36%)

Harry Raby in the Chair

Officers in attendance:

Phil Camamile (Chief Executive), Phil Lovesey (Operations Manager),
Matthew Philpot (WMA Area Manager, East Anglia), Alice Smith (Executive Assistant)
and Nicole Souter (Principal Accountant)

ID	Alconbury & Ellington IDB, Minute	Action
01/23	APOLOGIES FOR ABSENCE	
01/23/01	Apologies for absence were received on behalf of Stephen Cawley. RESOLVED that this be noted.	
02/23	DECLARATIONS OF INTEREST	
02/23/01	There were no declarations of interest reported at the meeting.	
03/23	MINUTES OF THE LAST BOARD MEETING HELD ON 22 NOVEMBER 2022	
03/23/01	The minutes of the last Board meeting held on 22 November 2022 were confirmed and signed as a true record, subject to the following amendment:	
03/23/02	43/22/03 Borrow Pits, Ellington/Brampton	
	Liz Ruston advised members that this matter related to the Borrow Pits and Brampton Park and not Ellington as stated in the minutes. It was agreed to amend the minutes to accurately record the discussion and refer to the correct location. RESOLVED that this be noted.	

03/23/03 43/22/04 Globe Lane, Alconbury

Keith Baker requested an update and the Operations Manager confirmed that the works were due to take place before the end of the current financial year. RESOLVED that this be noted.

03/23/04 45/22 Amalgamation

The Chief Executive advised members that the Environment Agency's Regional Flood and Coastal Committee (Anglian, Great Ouze) had agreed to start the statutory process of amalgamating the 3 IDBs in the Bedford Group of Drainage Boards at their meeting on 26 January 2023, using powers afforded by section 3 of the Land Drainage Act 1991. RESOLVED that this be noted.

03/23/05 46/22/08 Freedom of Information Request to the Environment Agency

Bob Lumbers advised members that a Freedom of Information (FOI) request had been submitted personally by himself to the Environment Agency, National Highways and subsequently to the Department for Transport, in an attempt to get a copy of the agreement regarding the maintenance of Alconbury Brook. The response from the Environment Agency and National Highways had been disappointing. Members thanked Bob for submitting the FOI request and hoped that a positive response would be forthcoming from the Department for Transport. RESOLVED that this be noted.

03/23/06 Bob Lumbers also expressed his concern about the culvert under the A14 opposite Ben Burgess and the lack of maintenance this asset had received since its installation. When questioning who would be responsible for its maintenance, the Board's Operations Manager advised members that it was likely to be the responsibility of National Highways. He would conduct a land registry search to confirm this and liaise with the Board's contact at National Highways. RESOLVED that this be noted.

PL

04/23 ENGINEERING REPORT

04/23/01 The Engineering Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:

04/23/02 A14

Following the original commuted sum figure given of £10,763.26 to rectify the issue regarding the flap valve on Woolley Road being rejected, a counteroffer from the Highways Valuation Office Agency had been received for £3,145.86 based on 2 visits per year and replacement at year 50.

04/23/03 Members felt the number of visits proposed by the Highways Valuation Officer were inadequate. It was agreed and thereby RESOLVED to reject the counteroffer and stick to the original commuted sum of £10,763.26, as proposed by the Board.

PL

ID Alconbury & Ellington IDB, Minute	Action
05/23 OPERATIONS REPORT	
05/23/01 The Operations Report was considered in detail and approved (a copy of which is filed in the Report Book). Arising therefrom:	
05/23/02 Alconbury Flood Group	
Geoff Warrener provided members with an update on the work being carried out by the Alconbury Flood Group. It was agreed and thereby RESOLVED to invite Charles Dallywater, the Chairman of the Alconbury Flood Group, to the next Board meeting.	PL/AS
06/23 FINANCIAL REPORT FOR THE PERIOD 1 APRIL 2022 TO 30 NOVEMBER 2022	
06/23/01 The Financial Report for the period 1 April 2022 to 30 November 2022 was considered in detail and approved (a copy of which is filed in the Report Book. Arising therefrom:	
06/23/02 Andrew Lensen questioned why the Board had yet to spend any of its Environmental Enhancement budget for 2022/23. The Operations Manager explained that this budget would be fully utilised before the end of the current financial year: the budget included a review of the Board's Biodiversity Action Plan which had taken place and was currently in draft form and the introduction of mink rafts, which had recently been purchased by the Group. RESOLVED that this be noted.	
07/23 TO CONSIDER AND APPROVE THE RATE ESTIMATES FOR 2023/24	
07/23/01 The detailed Rate Estimates for 2023/24, (a copy of which is filed in the Report Book), were considered in detail and approved. Arising therefrom:	
07/23/02 Maintenance Works Programme for 2023/24	
The detailed Maintenance Works Estimate for 2023/24 as prepared by the Operations Manager, totalling £75,175 was considered in detail and approved.	
07/23/04 Administration & Other Expenses for 2023/24	
The Administration and Other Expenses Estimate for 2023/24 was considered in detail and approved. It was agreed and thereby RESOLVED to approve the charge of £30,966 in the Board's Rate Estimates for 2023/24.	
08/23 FINANCIAL YEAR 2023/24 LAY AND SEAL THE DRAINAGE RATE AND SPECIAL LEVIES	
08/23/01 Annual Values as at 31 December 2022	
It was agreed and thereby RESOLVED to approve the aggregate annual values as at 31 December 2022, used for the purposes of raising and	

apportioning expenses from drainage rates and special levies for 2023/24 (a copy of which is filed in the Report Book).

08/23/02 Main Area

It was proposed by Ian Gardner, seconded by John Sewell, agreed and thereby RESOLVED to approve Option 2 as presented, which equated to a drainage rate increase of 2.00% and a special levy increase of 2.00%, from 4.171 pence in the pound to 4.254 pence in the pound, which was a lower increase than the one being recommended by officers. Therefore, the Principal Accountant advised members that less maintenance work would need to be carried out with effect from year 4, otherwise the Board would not be able to deliver a balanced budget within 4 years, contrary to what the Board had agreed last year. It was also noted that the Board would no longer be able to carry out any work on the EA's Main River network. (8 in favour, 1 against):

Reserves	£3,956
Occupiers Drainage Rates	£11,515
Huntingdonshire District Council	<u>£86,997</u>
	£102,468

08/23/03 Indicative Five-Year Forecast

The indicative five-year forecast was considered in detail and approved, (a copy of which is filed in the Report Book). There were no matters arising.

08/23/04 Earmarked Balances and Reserves

The adequacy and appropriateness of the Earmarked Balances and Reserves was considered in detail and approved (a copy of which is filed in the Report Book).

09/23 DATE & TIME OF NEXT MEETING

09/23/01 It was agreed and thereby RESOLVED for the Board to next meet on Tuesday, 30 May 2023 at 2 pm, to be held at Brookfield Farm, Ermine Street, Great Stukeley, Huntingdon, PE28 4AB and virtually via Microsoft Teams.

10/23 ANY OTHER BUSINESS

10/23/01 Water Resources East (WRE): Progress Meeting

The Executive Assistant reminded members of the progress meeting with WRE, which was taking place at 2pm on Thursday, 09 February 2023, at the Board's office in Stewartby and via Microsoft Teams. RESOLVED that this be noted.

11/23 OPEN FORUM: TO HEAR FROM ANY MEMBER OF THE PUBLIC, WITH LEAVE OF THE CHAIRMAN

11/23/01 There were no members of the public present at today's meeting.

12/23 CONSORTIUM MATTERS**12/23/01 Unconfirmed minutes of the Joint Management Committee (JMC) meeting held on 19 December 2022**

The unconfirmed minutes of the Joint Management Committee meeting held on 19 December 2022 were considered in detail, noted and adopted. There were no matters arising.

12/23/02 JMC's Operations Report

The JMC's Operations Report (a copy of which is filed in the Report Book) were considered in detail and noted. There were no matters arising.

12/23/03 JMC's Schedule of Paid Accounts

The JMC's Schedule of Paid Accounts for the period 01 April 2022 to 30 November 2022 (a copy of which is filed in the Report Book) was considered in detail and approved for publication on the Group's website. There were no matters arising.

12/23/04 JMC's Financial Report

The JMC's Financial Report for the period 01 April 2022 to 30 November 2022 (a copy of which is filed in the Report Book) was considered in detail and approved. There were no matters arising.

12/23/05 JMC's Projected Out-turns for 2022/23 and Estimates for 2023/24

The JMC's Projected Out-turns for 2022/23 and Estimates for 2023/24 (a copy of which is filed in the Report Book) were considered in detail and approved. There were no matters arising.

12/23/06 Review of Development Contributions

The Annual Review of Development Contributions Report (a copy of which is filed in the Report Book) was considered in detail and approved. Arising therefrom:

12/23/07 It was agreed and thereby RESOLVED to increase the unattenuated surface water development contribution rate/impermeable square metre to £7.42 (an increase of 14.2% on the previous year) with effect from 1 April 2023.

12/23/08 It was agreed and thereby RESOLVED for commuted sums to be determined on a case-by-case basis and to authorise the Chief Executive to negotiate on this basis.

12/23/09 The Chief Executive advised members that an additional paragraph had been included this year to ensure that all discharges in to riparian watercourses within the Drainage District that ultimately ended up in the Board's system would also be charged for. Members welcomed this addition.

12/23/10 Items for discussion at the next JMC meeting

There were no issues raised by members for discussion at the next Joint Management Committee (JMC) meeting on 02 May 2023. Should members wish to raise any item for discussion at the next meeting, they should contact the Board's representative, Harry Raby or the Chief Executive directly.

13/23 CONFIDENTIAL BUSINESS

13/23/01 It was agreed and thereby RESOLVED to exclude the public from the next part of the meeting due to the confidential nature of the business to be transacted, in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act 1960 and the Board's Standing Orders.