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28th May 2021

BEDFORDSHIRE AND RIVER IVEL IDB

NOTICE

Notice is hereby given that there will be a meeting of the Bedfordshire and River Ivel Internal Drainage Board which will be held virtually on Monday 7th June 2021 at 2 pm using Microsoft Teams. To join the video call: please [Click here](#). To join by phone, please dial: +44 20 3855 5465 400542988# and enter the Meeting ID 400542988#

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email alice.smith@idbs.org.uk before 4.00 pm on Friday 4 June 2021. Details of how to join the meeting will then be emailed to you prior to the start of the meeting.

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To consider and approve the revised Standing Orders permitting the Board to hold lawful virtual and hybrid public meetings beyond 7 May 2021 (**Pages 3 - 11**)
4. To confirm the minutes of the last Board meeting held on 8 February 2021 (**Pages 12 - 21**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve the Engineering Report (**Pages 22 - 30**)
7. To consider and approve the Operations Progress Report (**Pages 31 - 32**)
8. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2021 (**Pages 33 - 34**)
9. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2021 for submission to external audit (**Pages 35 - 58**)
10. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2021 (**Page 59**)
11. To consider and approve any material changes to the Corporate Risk Register (**Pages 60 – 63**)

Doug McMurdo (Chairman) John Scott (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted in 1993. Statutory Instrument 1993 No.1041.

12. Correspondence
 - Reservoir letter from DEFRA, dated 22 April 2021 (**Pages 64 - 70**)
 - Water Resources East: contribution for 2021/22 (**Page 71**)
13. To consider and approve the Election of Members Policy (**Pages 72 – 76**)
14. To consider and approve the Data Protection Policy (**Pages 77 – 82**)
15. To approve the Register of Electors in accordance with Rule 3 (11) of the Land Drainage (Election of Drainage Boards) Regulations 1938 (as amended) (**Page 83**)
16. Date and time of next meeting: 8 November 2021 at 2pm
17. Any other business, with leave of the Chairman
18. Open Forum: to hear from any member of the public, with leave of the Chairman

19. CONSORTIUM MATTERS

- 19.1 To receive the unconfirmed minutes of the Joint Management Committee (JMC) meeting held on 26 April 2021 (**Pages 84 - 90**)
- 19.2 To receive the JMC's Health & Safety Report (**Page 91**)
- 19.3 To receive the JMC's Ops Delivery Training and Mobile Plant Procurement Reports (**Page 92**)
- 19.4 To receive the JMC's Resources and People Management Report (**Pages 93 - 94**)
- 19.5 To receive the JMC's Financial Report for the period 1 April 2020 to 31 March 2021 (**Pages 95 – 114**)
- 19.6 To receive the JMC Schedule of Paid Accounts exceeding £500 for the period 1 January 2021 to 31 March 2021, for publication on the Bedford Group's website (**Pages 115 - 116**)
- 19.7 To consider and approve the Internal Audit Report for the financial year ending 31 March 2021 (**Page 117**)
- 19.8 To consider and approve the proposed changes to the Financial Regulations, as recommended by the JMC (**Pages 118 – 124**)
- 19.9 To consider and approve the Group's objectives for 2021/22, as recommended by the JMC (**Page 125**)
- 19.10 To mandate Board Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next Joint Management Committee meeting on 26 July 2021 (**Page 126**)

20. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 20.1 To receive the unconfirmed confidential minutes of the Joint Management Committee meeting held on 26 April 2021 (**Pages 127 - 128**)
- 20.2 To receive the JMC's confidential Governance, Staffing and Resources Report (**Page 129**)
- 20.3 To receive the JMC's report on pay and emoluments for 2021/22 (**Pages 130 - 131**)
- 20.4 Any other confidential business, with leave of the Chairman