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20th May 2021

## ALCONBURY AND ELLINGTON IDB

### NOTICE

Notice is hereby given that there will be a meeting of Alconbury and Ellington Internal Drainage Board will be held virtually on Thursday 27<sup>th</sup> May 2021 at 9 am using Microsoft Teams. To join the video call: [Click here](#). To join by phone, please dial: +44 20 3855 5465 199874140# and enter the Phone Conference ID: 199 874 140#

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email [alice.smith@idbs.org.uk](mailto:alice.smith@idbs.org.uk) before 4.00 pm on Monday 24 May 2021. Details of how to join the meeting will be emailed to you prior to the start of the meeting.

### AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To consider and approve the revised Standing Orders permitting the Board to hold lawful virtual and hybrid public meetings beyond 7 May 2021 (**Pages 3 - 11**)
4. To confirm the minutes of the last Board meeting held on 28 January 2021 (**Pages 12 - 22**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve the Engineering Report (**Pages 23 - 24**)
7. To consider and approve the Operations Progress Report (**Pages 25 - 26**)
8. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2021 (**Pages 27 - 28**)
9. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2021 for submission to external audit (**Pages 29 - 39**)
10. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return year ending 31 March 2021 (**Page 40**)
11. To consider and approve any material changes to the Corporate Risk Register (**Pages 41 –44**)

Harry Raby (Chairman)      John Sewell (Vice-Chairman)  
Phil Camamile (Chief Executive)

12. Correspondence
  - Water Resources East: contribution for 2021/22 (**Page 45**)
13. To consider and approve Election of Members policy (**Pages 46 – 50**)
14. Date and time of next meeting: To be confirmed
15. Any other business
16. Open Forum: to hear from any member of the public, with leave of the Chairman
- 17. CONSORTIUM MATTERS**
- 17.1 To receive the unconfirmed minutes of the Joint Management Committee (JMC) meeting held on 26 April 2021 (**Pages 51 - 57**)
- 17.2 To receive the JMC's Health & Safety Report (**Page 58**)
- 17.3 To receive the JMC's Ops Delivery Training and Mobile Plant Procurement Reports (**Page 59**)
- 17.4 To receive the JMC's Resources and People Management Report (**Pages 60 – 61**)
- 17.5 To consider and approve the Internal Audit Report for the financial year ending 31 March 2021 (**Page 62**)
- 17.6 To receive the JMC Schedule of Paid Accounts exceeding £500 for the period 1 January 2021 to 31 March 2021, for publication on the Bedford Group's website (**Pages 63 - 64**)
- 17.7 To receive the JMC's Financial Report for the period 1 April 2020 to 31 March 2021 (**Pages 65 – 84**)
- 17.8 To consider and approve the proposed changes to the Financial Regulations as recommended by the JMC and add the new Chief Executive to the Bank Mandate in place of the previous Chief Executive (**Pages 85 – 91**)
- 17.9 To consider and approve the Group's draft objectives for 2021/22 as recommended by the JMC (**Page 92**)
- 17.10 To mandate Board Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next Joint Management Committee meeting on 26 July 2021 (**Page 93**)
- 18. CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 18.1 To receive the unconfirmed confidential minutes of the Joint Management Committee meeting held on 26 April 2021 (**Pages 94 - 95**)
- 18.2 To receive the JMC's confidential Governance, Staffing and Resources Report (**Page 96**)
- 18.3 To receive the JMC's report on pay and emoluments for 2021/22 (**Pages 97 - 98**)
- 18.4 Any other confidential business