Upper Ouse
Water Management Board

Application For Land Drainage Consent
Upper Ouse Water Management Board

Office Use Only	
Date Received:	
Application Fee Received:	
Application Reference:	
Internal Drainage Board:	

Applications for Land Drainage Consent will be assessed in accordance with the policies contained in the Boards Planning and Byelaw Strategy here: www.idbs.org.uk/content_uploads/Planning_and_Byelaw_Strategy_UOWMB.pdf

1 Applicant's Details *(this should be the intended grantee of the consent, if granted)*

Name:			
Address:			
Postcode:		Tel. No.:	
Email:			
Is the applicant the landowner?	Yes ☐ No ☐ Partial ☐		
If no or partial, please provide landowner details below and attach and a copy of their written consent to carry out the proposed works.			

***Please Note:** Unless your deeds indicate otherwise where the watercourse that is the subject of this application forms the boundary of your property you may be the joint riparian owner together with the landowner on the other side. In the case of joint riparian ownership, each party is presumed to own up to the center line of the watercourse and therefore is responsible up to this point.*

2 Agent's Details

Name:			
Address:			
Postcode:		Tel. No.:	
Email:			

3 Location of Proposal *(please include a location plan with your application)*

Address:			
Postcode:			
Parish/Town:		District/Borough:	
Grid Reference	(6 figure easting):		
	(6 figure northing):		
Drawing number of location plan:			
Land Registry Number:			

4 Description of the Proposed Works *(please include a plan of works with your application)*

Brief description of proposed works:	
(Please remember to include a description of any below ground works such as services)	
Are the works:	Permanent ☐ Temporary ☐ *(please tick)*
Proposed start date (should be 8+ weeks from application):	
If temporary, duration of consent requested:	

Do the works include: *(tick all that apply)*			
(a)	Discharge of treated foul water (Byelaw 3)	☐	**➔ Complete section 4A, add £100 site fee + £50 per outfall**
(b)	Discharge of surface water (Byelaw 3)*	☐	**➔ Complete section 4B, add £100 site fee + £50 per outfall**
(c)	Alterations to a watercourse including culverts and bridges (Byelaw 17 and Section 23, Land Drainage Act 1991)	☐	**➔ Complete section 4C, add £50 per structure to the total fee**
(d)	Works within 9 metres of the top of the bank of the Board's watercourse or other drainage or flood risk management infrastructure, except main river (Byelaw 10)	☐	**➔ Complete section 4D, add £50 per structure to fee**

** For discharges of surface water into the Board's Internal Drainage District, any consent granted will likely be conditional, pending the payment a surface water development contribution fee, calculated in line with the Board's charging policy. This fee is not due at the point of application.*

Total Application Fee: (A+B+C+D)	**£**
Who has paid this?	☐ Applicant ☐ Agent

Please see https://www.idbs.org.uk/about-us/boards-drainage-district/ for a map of the Board's Drainage District (including arterial watercourses).
Also please note that outfalls to Board maintained watercourses are included in the definition of works under Byelaw 10.

4A Discharge of treated foul water within the Board's District

(a)	Is the proposed discharge making use of an existing outfall?	Yes ☐ No ☐	
(b)	Drawing number(s) showing discharge arrangement:		
(c)	What is the size (diameter) of the proposed or existing outfall:		*Millimetres (mm)*
(d)	What is the proposed maximum daily rate of discharge?		*Cubic metres (m^3)*

4B Discharge of surface water into Board's District

(a)	Is the proposed discharge making use of an existing outfall?	Yes ☐ No ☐	
(b)	Drawing number(s) showing discharge arrangement:		
(c)	What is the size (diameter) of the proposed or existing outfall:		*Millimetres (mm)*
(d)	Where known, what is the Greenfield runoff rate from the existing site?		*Litres per second (l/s)*
(e)	What is the proposed maximum rate of discharge?		*Litres per second (l/s)*
(f)	What impermeable area will drain to the watercourse?		*Square metres (m^2)*

Please Note: *If you are using multiple outfalls, please provide the required outfall size and location for each outfall point.*

4C Works to alter a watercourse (inc. diversion, infilling, culverting and bridges)

(a)	Length of alteration :			Metres (m)		
(b)	Which of these best describes your proposals:	☐	Infilling with pipe (culvert)	Pipe Diameter:		Millimetres (mm)
		☐	Infilling with no pipe			
		☐	Water Control Structure / Mill / Dam / Weir			
		☐	Other (Please attach explanation)			
(c)	Drawing number(s) showing works:					
(d)	Reason for proposed works (e.g. access)					

Please Note: *If you are altering multiple watercourses / proposing multiple structures then please provide the above information for each structure / length (it is acceptable to provide a separate page to facilitate this).*

4D Works within 9 metres of drainage / flood risk management infrastructure (inc. arterial watercourses)

(a)	Name / number of the IDB watercourse affected? (if known)		
(b)	Distance from top of bank of watercourse or drainage infrastructure:		Metres (m)
(c)	Drawing number(s) showing works within 9 metres:		
(d)	Itemised list of works proposed within 9 metres:		

5 Environmental Considerations

(a)	Are your works within (or likely to impact) a SSSI?	Yes ☐ No ☐	*If yes, please provide your Natural England contact.*
(b)	Have you already engaged with Natural England when formulating your proposals?	Yes ☐ No ☐	*If yes, please provide details.*
(c)	Are your works within (or likely to impact) an internationally designated site such as an SAC, SPA or Ramsar Site?	Yes ☐ No ☐	*If yes a Habitat Regulations Assessment will be required.*
(d	Have you undertaken a (Shadow) Habitat Regulations Assessment?	Yes ☐ No ☐	*If yes, please attach report.*
(e)	Are you potentially reducing biodiversity or causing habitat loss? Please tick yes if you are proposing to infil any watercourse.	Yes ☐ No ☐	*If yes a mitigation strategy may be required.*
(f)	Are you proposing environmental mitigation or enhancement? e.g Biodiversity net gain (BNG)	Yes ☐ No ☐	*If yes, please attach detail.*
(g)	Have you undertaken an Environmental or Ecological Survey?	Yes ☐ No ☐	*If yes, please attach report.*
(h)	Are any protected species already known to be present on site?	Yes ☐ No ☐	*If yes, please provide details.*

***Please note** that in assessing your application, we are required to consider any effect that the proposals may on the environment, including biodiversity, in accordance with the Natural Environment and Rural Communities Act 2006, as amended by the Environment Act 2021.*

6 Other Permissions or Approvals

Do you require permission or approval from other regulatory bodies? *(add additional bodies as required)*							
(a)	Planning Authority	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	
(b)	Highway Authority	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	
(c)	Environment Agency	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	
(d)	Water Company	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	
(e)	Natural England	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	
(f)	.....	No ☐	Approved ☐	Awaiting ☐	Denied ☐	*Ref.*	

7 Pre-Application Discussion

Have you had any pre-application discussion with the Board?	Yes ☐ No ☐
If yes, who did you speak to?	

8 Future Maintenance

Who will be responsible for the future maintenance of the proposed works?			
Email Address:		Tel No:	

9 Declaration

(a)	Is/Are the applicant(s) or agent (or if the applicant or agent is a company, is any partner of director thereof) a Member or employee of the Board, or related to someone who is?	Yes ☐ No ☐
(b)	The applicant consents to the Board sharing information relating to this application (including any outcome) with other risk management authorities and local planning authorities.	Yes ☐ No ☐
(c)	The applicant has read, understood, and gives permission for the information provided during the application process to be used as stated in section 9 below.	Yes ☐ No ☐
(d)	I confirm that the applicant(s) has/have read the accompanying guidance document and Board's policies and accept(s) and agree(s) to comply with them. I enclose a copy of all requested plans and drawings, together with the appropriate application fee. The applicant(s) understand(s) that if this application is granted consent there may be conditions imposed and/or fees due, which must all be complied with/paid in full prior to work commencing. **By signing below, you are declaring that, as far as you know, the information given in this application, including any supporting documentation, is true.**	
(e)	SIGNED:	Applicant ☐ Agent ☐
(f)	DATE:	

10 Data Protection Disclaimer

We will process the information you provide in line with the Data Protection Act 2018 so that we can deal with your application. We may also process or release the information to:

- Fulfil our legal obligations set out in the Land Drainage Act 1991 and any other Act, in accordance with The UK General Data Protection Regulations.
- Respond to any feedback you send us, if you've asked us to.
- Carry out research into environmental and drainage issues and develop solutions to problems;
- Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

11 Select Payment Method

(application not valid until payment received, BACS, Cheque or Cash)

Payable to "Upper Ouse Water Management Board"

Account Number: 61037711 Sort Code: 08-90-28

Payment Date

Payment Reference

12 How to submit

(please remember to attach your site plans)

Email:	Scan and send to Consent@idbs.org.uk
Post:	Upper Ouse Water Management Board Vale House, Broadmead Road, Stewartby, MK43 9ND

Please note that your application is not valid until the application form is completed in its entirety and payment is made. The Board reserves the right to require additional information prior to validating your application.