



Vale House  
Broadmead Road  
Stewartby  
Bedford  
MK43 9ND

t: +44(0)1234 767995  
e: [contact@idbs.org.uk](mailto:contact@idbs.org.uk)  
w: [www.idbs.org.uk](http://www.idbs.org.uk)

25 October 2024

## BEDFORDSHIRE AND RIVER IVEL IDB

### NOTICE

Notice is hereby given that a meeting of the Bedfordshire & River Ivel Internal Drainage Board will be held on Tuesday, 05 November 2024 at 2 pm. The meeting will be held in the Board Room at Vale House, Broadmead Road, Stewartby, Bedfordshire, MK43 9ND and virtually via Microsoft Teams.

To join the video call: [Click here](#). To join by phone, please contact the office for joining details.

If any member of the public would like to join the general business session, please contact Alice Smith, Executive Assistant, via email [alice.smith@idbs.org.uk](mailto:alice.smith@idbs.org.uk) before 4 pm on Thursday, 31 October 2024. Details of how to join the meeting will then be emailed to you prior to the start of the meeting.

### AGENDA

1. Welcome and apologies for absence
2. Declarations of Interest
3. To report the membership of the newly elected Board following the election (**Page 4**)

Cont'd

Doug McMurdo (Chairman)      James Russell (Vice-Chairman)  
Phil Camamile (Chief Executive)

Constituted in 1993. Statutory Instrument 1993 No.1041.

4. To elect a Chair and Vice-Chair of the Board to hold office for a three-year term from 05 November 2024 to the first meeting of the newly elected Board in November 2027 **(Page 5)**
5. To review the Division of Responsibilities between the Chief Executive and Chairman, the Schedule of Reserved Matters and Scheme of Delegation **(Page 6)**
6. To elect members to serve on the Board's Committees for the next three-year term, from 01 November 2024 to 31 October 2027 **(Pages 7 – 12)**
7. To confirm the minutes of the last Board meeting held on 20 May 2024 **(Pages 13 – 22)**
8. Matters arising from the minutes, not covered elsewhere on the agenda
9. To consider and approve the Engineering Report **(Pages 23 – 56)**
10. To consider and approve the Operations Report **(Pages 57 – 73)**
11. To receive the audited Annual Governance and Accountability Return for the year ending 31 March 2024 **(Pages 74 – 80)**
12. To consider and approve the Financial Report for the period 1 April 2024 to 31 August 2024 **(Pages 81 – 93)**
13. To consider and approve the following updates: **(Page 94)**
  - Corporate Risk Register – Updated Policy
  - Privacy Notice – General – Updated Policy
  - Privacy Notice – Ratepayer – Updated Policy
14. To nominate 5 of the directly elected members to serve on the putative Upper Ouze Water Management Board when it is constituted from the amalgamation of the Alconbury & Ellington IDB, Bedfordshire & River Ivel IDB and the Buckingham & River Ouzel IDB
15. To consider and approve the Calendar of Meetings for 2025/26 **(Page 95)**
16. Type / Date / Time of next meeting: Hybrid, here at Vale House, 03 February 2025 at 2 pm

17. Any other business
- Upcoming Events
    - i. ADA Flood & Water Conference – Wednesday, 13 November at One Great George Street 1 Great George Street Westminster London
    - ii. FLOODEX UK/National Drainage Show - 27 & 28 November at ExCeL London, E16 1XL
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS – [View here](#)**
- 19.1 To receive the unconfirmed minutes of the Joint Management Committee (JMC) meeting held on 24 September 2024
- 19.2 To receive and note the JMC’s Operations Report
- 19.3 To receive and note the JMC’s Social Media Report
- 19.4 To receive the JMC’s Schedule of Paid Accounts, for the period 01 April 2024 to 31 August 2024 for publication on the Group’s website
- 19.5 To receive the JMC’s Financial Report and Accounts for the period 01 April 2024 to 31 August 2024
- 19.6 To receive the updates to the following policies/notices:
- Employees Code of Conduct – New Policy
- 19.7 To mandate the Board’s Representatives on any specific matter relating to the Bedford Group of Drainage Boards for discussion at the next JMC meeting on 03 December 2024
20. **CONFIDENTIAL BUSINESS**
- 20.1 This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting in accordance with the Board’s Standing Orders:
- 20.2 To receive the unconfirmed confidential minutes of the last JMC meeting held on 24 September 2024 ([view here](#))
- 20.3 Any other confidential business