

The Bedford Group of Drainage Boards



The Bedford Group of Drainage Boards manages surface water in the Upper River Great Ouse catchment, from north Oxfordshire, through Buckinghamshire and Bedfordshire to Huntingdon. We are actively involved in maintaining and improving watercourses & guiding and advising planning authorities about flood risk, SUDS and development.

We are seeking the following to join the Engineering department:

ENGINEERING TECHNICIAN/ENGINEER

With knowledge of engineering, PPS25 and flood risk management.

Salary band: £20,000 to £30,000 (Exceptional case outside this band will be considered)

Applicants should be suitably qualified and hold a driving license. Both posts include training and continued professional development, essential users' car allowance, and Local Government Pension Scheme.

JOB DESCRIPTION

Duties and Responsibilities:

Responsible to the Assistant Engineer of the Board.

Responsible for carrying out development control activities, under the appropriate supervision of the Assistant Engineer. Activities include liaising and advising the planning authorities and developers of appropriate flood risk, Sustainable drainage Systems (SUDS) and development.

Responsible for advising on, review and agreeing Land Drainage Consent, under the direction of the Assistant Engineer.

Assist the Works Manager and Works Supervisor regarding maintenance activities, including preparing job cards.

Assist in flood protection and land drainage works by carrying out a range of engineering activities, including asset inspections.

Promote Health & Safety and Conservation, in accordance with the Board's policies.

Familiar with computer software, including: Microsoft office, Arc view GIS, AutoCAD, FEH, and HEC-RAS.

Provide cover on the Standby Duty Roster which is typically one week in four, for which an allowance is paid.

Undertake any training deemed appropriate by the Board. The Board supports Continued Professional Development.

Undertake additional activities deemed appropriate to deliver the Board's business.

Terms and conditions:

The post holder will be required to work such hours (nominally 37 hours per week) to ensure that the Board's works are carried out in a safe and efficient manner. This may involve some out of hours working, in particular during periods of storm and high rainfall and occasionally to meet the public.

Depending on grade, overtime will be payable in accordance with the Board's policies.

Depending on grade, you will be entitled to either 22 or 26 days annual holiday, together with public holidays and 4 extra statutory days, set by the Board. In accordance with the Board's policy, this increases with length of service.

The post is based at the Board's office in Bedford but will involve travelling within the general area of the drainage districts for meetings and site inspections. From time to time duties and training may require travelling away from the area.

In Addition:

A valid driving license is essential. An essential users' vehicle allowance is applicable for this post.

The post holder will be provided with a mobile phone for business use.

The post holder will be provided with suitable personal protective clothing.

Duties involve visiting maintenance & construction sites and inspecting watercourses. The post holder is required to be physically able to carry out these activities

Further information on the Bedford Group and its activities can be found on our website at:

www.idbs.org.uk

Please complete the attached Application Form and return by 8th July 2008 to:

**Bedford Group of Drainage Boards
Cambridge House
Cambridge Road
Bedford
MK42 0LH
Tel. 01234 354396**